
PRIMARY CARE PHYSICIAN

FULL-TIME

GENERAL SUMMARY

Under the general supervision of the Medical Director, renders diagnostic and therapeutic care to patients at Outer Cape Health Services, Inc. community health center and affiliated hospitals (if applicable). Medical services provided may focus on primary care, family practice, internal medicine, OB/GYN, and/or other medical surgical specialties.

ESSENTIAL JOB FUNCTIONS*

- Provides comprehensive and continuing care to patients requiring routine and emergency treatment through the diagnosis of disease processes and through the provision of medical treatment of patients at health centers or other locations within OCHS's scope or practice. Refers patients to other providers as appropriate. Provides services in support of health promotion and preventive medicine. All this is performed in accordance with all applicable state and federal laws, professional standards, and OCHS policies and protocols.
- Serves as leader of clinic team to manage health of panel of patients including regular communication with team regarding health of the population managed.
- Supervises other health care professionals such as nurse practitioners, physician assistants, staff registered nurses, medical assistants, phlebotomists and other allied health care staff, as appropriate, to ensure the proper delivery of medical care to patients.
- Collaborates with Site Director and nursing staff regarding daily schedule. Demonstrates willingness to accept emergency, urgent, and other walk-in patients and to cooperate with site staff in managing such requests.
- Keeps accurate, complete, legible and timely medical and other records and files as required by law and this Agreement, which records shall become and remain the sole property of the Health Center, and not remove, duplicate, or extract any part of these records or files without the Health Center's written permission.
- Participates in patient care audits for quality assurance and utilization review to maintain and improve patient care standard of excellence.
- May provide administrative management input for staff performance reviews, hiring decisions, and disciplinary issues.
- Participates with the on call schedule as assigned including coverage of weekend shifts as needed.

- Maintains knowledge of current developments in specialty to enhance professional expertise including maintenance of Board Certification if applicable and completing CME as needed to maintain licensure.
- Maintains a good working relationship with other physicians and health care professionals within the Health Center and OCHS administrative and support staff.
- Participates in regular provider and staff meetings.
- Performs other related duties as reasonably required or assigned.
- Ensures that participation in activities outside of the Health Center does not interfere with duties hereunder.

OTHER DUTIES AND RESPONSIBILITIES

- Other related duties and projects as assigned.

PREPARATION, KNOWLEDGE, SKILLS & ABILITIES

- Possesses and maintains a valid and unlimited license to practice medicine in the Commonwealth of Massachusetts.
- Possesses a valid federal Drug Enforcement Administration number and any other required state public health certifications with respect to prescribing privileges.
- Is a certified provider and accepts assignment under the Medicare and Medicaid programs, and a qualified provider with respect to such other third party payers with whom the Health Center may do business.
- Is not excluded by state or federal authorities from participating in any health care programs, including Medicare and Medicaid. Is not penalized with civil monetary fines or assessments, or administrative or criminal sanctions for a material violation of any federal or state law involving Medicare, Medicaid, or any other federal or private third party reimbursement program.
- Maintains full privileges as a member in good standing of the Health Center's Medical/professional staff and comply with all by-laws and rules and regulations thereof.
- Upholds the Health Center's goodwill and reputation, and conforms to all legal requirements, rules and regulations of medical staffs and professional associations of which Physician may, from time to time, be a member, and to codes of ethics applicable to Physician's specialty and the generally accepted practice and community standard of quality of such specialty in particular.
- Complies with the Health Center's policies, rules and regulations as determined from time to time by the Health Center.

- Position requires an M.D. or D.O degree, board certification or eligibility in an appropriate specialty, and a current medical license in Massachusetts. Position may also require Cardiopulmonary Resuscitation (CPR) certification.

WORKING CONDITIONS/PHYSICAL DEMANDS

- Normal business office environment.

The above statements are intended to describe the general nature and level of work being performed by people assigned to do this job. The above is not intended to be an exhaustive list of all responsibilities and duties required.

***External and internal applicants, as well as position incumbents who become disabled as defined under the Americans with Disabilities Act must be able to perform the essential job functions (as listed) either unaided or with the assistance of a reasonable accommodation to be determined by management on a case by case basis.**

WE RECOGNIZE THAT THE DIVERSITY, TALENT, INNOVATION AND COMMITMENT OF ALL OF OUR EMPLOYEES CONTRIBUTE TO OUR STRENGTH AND ARE MAJOR COMPONENTS OF OUR SUCCESS.