



Posting Date: September 19, 2018

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**SOCIAL WORKER - CLINICIAN**

**FULLTIME**

**PROVINCETOWN**

### **Summary/Objective**

At Outer Cape Health Services, it is our very basic belief that it is people who have made Outer Cape Health Services' growth and success possible and that we have been fortunate in employing people who take pride in the services we provide. Our goal at OCHS is to employ those who (1) always meet or exceed OCHS' standards; and (2) care enough to ensure that whatever they do, they do well.

### **Essential Functions**

1. Provides direct services to youth and families, including information and referral, assessments, coordination of treatment, and ongoing therapeutic interventions through individual, family and/or group modalities.
2. Works and collaborates with assigned team to implement joint care plans, as applicable, and balance a mix of short term, maintenance, group, individual and extended therapeutic modalities to ensure ongoing access and best possible outcomes
3. Insures that OCHC patients are screened using the appropriate screening tool (CANS, PHQ-2,9) and is properly scored and that patient care is directed accordingly.
4. Collaborates daily with healthcare team and other OCHS staff to assure that OCHS clients with behavioral health issues are treated in a coordinated and integrated fashion, moving towards the overall goal of full integration between primary care and behavioral health at the OCHS.
5. Maintains case records in accordance with OCHS policies and procedures.
6. Interacts with referral sources and other internal and external sources as necessary to insure the coordination and access to services for patients with behavioral health needs.
7. Participates in staff supervision, in-service trainings and other OCHS meetings as directed by the Director of Behavioral Health.

### **Core Competencies/Core Clinical Competencies**

- Communication:
  - Attention to communication
  - Oral communication
  - Written communication
- Interaction:
  - Interpersonal awareness
  - Collaboration/Building collaborative relationships
  - Teamwork

- Cooperation
- Inclusion
- Building trust
- Problemsolving
  - Diagnostic information gathering
  - Analytical thinking
  - Forward thinking
- Achieving results
  - Initiative
  - Thoroughness
  - Decisiveness
  - Functional Knowledge and skills
- Self-Management
  - Self-confidence
  - Stress management
  - Personal credibility
  - Accountability & Dependability
  - Adaptability & Flexibility
  - Ethics & Integrity
  - Affect management and frustration tolerance

**Required Qualifications, Education, and Experience**

Masters Degree in in Clinical Social Work or related fields, with two years' experience working with youth and families and Substance Use Disorder Treatment. Strong clinical, organizational and case management skill, computer literate including database and internet-savvy. Must be able to work in a fast-paced environment within a team.

**Preferred Qualifications, Education, and Experience**

- Three to five years' experience in behavioral health services
- Bi- lingual and bi-cultural capabilities

**Physical and Mental Job Requirements**

- Exposure to:
  - Chemicals
  - Hazardous waste
  - Infectious bacteria/viruses
  - Infectious diseases
- Use of and/or subject to:
  - Vehicle
  - Computers/monitors
- Physical requirements:
  - constant sitting
  - frequent walking

- frequent handwriting and typing
- constant hearing
- frequent speaking
- Mental requirements:
  - Understand and apply routine verbal and/or written instructions
  - Understand and apply non-routine verbal and/or written instructions
  - Understand complex problems and collaborate to explore alternative solutions
  - Organize actions to complete sequential and/or routine tasks
  - Organize and prioritize individual work schedule to manage multiple patients, tasks, and/or projects
  - Make decisions that have an impact on the individual's work
  - Make decisions that have an impact on the health and wellbeing of patients
  - Communicate and exchange routine/basic information
  - Communicate and explain a variety of information
  - Communicate complex medical information to patients and patient families
  - Memorization/concentration
  - Learning/knowledge retention
  - Emotional/behavioral self regulation
  - Interacting with others

### **Work Environment**

- The functions of this role are conducted in a clinical environment
- **Hours of Work**
- This role is paid on salaried basis.
- Typically, full-time salaried employees work 40 hours during a [Monday through Friday or Sunday through Saturday] workweek. However, this is a salaried position. Therefore, the individual is expected to work as required to complete the duties of the position. This may mean hours beyond 40 per week are required.

### **AAP/EEO Statement**

Outer Cape Health Services is committed to a firm policy in favor of equal employment opportunity and will abide by all applicable state and federal regulations by not discriminating against any applicant or employee on the basis of race, religion, color, creed, sex, age, national origin, citizenship status, marital status, sexual orientation, gender identity and expression, disability or veteran status. Our commitment to equal employment opportunities shall include employment, upgrading, promotion, demotion, transfer, leaves or other absences from work, layoff, compensation and benefits, selection for training or other education, professional opportunities and conflict resolution.

It is also the policy of OCHS to take affirmative action to employ and to advance in employment, all persons regardless of their status as woman, minority or individuals with disabilities or protected veterans, and to base all employment decisions only on valid job requirements.

Please inform us of any necessary accommodations required during the application process and/or at any time during employment.

**Other Duties**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

*The above statements are intended to describe the general nature and level of work being performed by people assigned to do this job. The above is not intended to be an exhaustive list of all responsibilities and duties required.*

\*External and internal applicants, as well as position incumbents who become disabled as defined under the Americans with Disabilities Act must be able to perform the essential job functions (as listed) either unaided or with the assistance of a reasonable accommodation to be determined by management on a case by case basis.

**WE RECOGNIZE THAT THE DIVERSITY, TALENT, INNOVATION AND COMMITMENT OF ALL OF OUR EMPLOYEES CONTRIBUTE TO OUR STRENGTH AND ARE MAJOR COMPONENTS OF OUR SUCCESS.**